



**CAMPEQUETTE**

Camping all around the world



[www.Campequette.com](http://www.Campequette.com)

[info@campequette.com](mailto:info@campequette.com)



Camping all around the world

Call us for details

[+ 49 1746394965](tel:+491746394965)

# Parental consent form

Please complete this form for each child on your booking and return to us via email [international.admin@inspiring-learning.com](mailto:international.admin@inspiring-learning.com) or post to **Kingswood House, Alkmaar Way, Norwich, Norfolk, NR6 6BF, UK** after you have made your booking. If any information changes after completion and prior to arrival please notify us immediately. **WE ARE UNABLE TO ACCEPT YOUR CHILD ON CAMP WITHOUT THIS FORM.**

## Child's details:

Child's family name (surname): \_\_\_\_\_ Child's first name(s): \_\_\_\_\_  
Booking reference: **KW** \_\_\_\_\_ Gender: Male  Female  Date of birth: DD / MM / YY  
Camp: \_\_\_\_\_  
Arrival date: DD / MM / YY Departure date: DD / MM / YY

## Parent/Guardian/Carer details:

Title: \_\_\_\_\_ First name: \_\_\_\_\_ Family name (surname): \_\_\_\_\_  
Permanent address: \_\_\_\_\_  
\_\_\_\_\_ Postcode: \_\_\_\_\_  
Home tel: \_\_\_\_\_ Work tel: \_\_\_\_\_ Mobile: \_\_\_\_\_  
Email: \_\_\_\_\_  
Please state your relationship to the child e.g. Parent/Guardian/Carer \_\_\_\_\_  
Your location and contact number during your child's holiday (if different from above): \_\_\_\_\_  
**Next of kin in emergency:** Name: \_\_\_\_\_ Address: \_\_\_\_\_  
\_\_\_\_\_ Postcode: \_\_\_\_\_  
Contact number: \_\_\_\_\_  
Name, address and contact details of other designated person if parent cannot be contacted (must be over 18 years):  
\_\_\_\_\_  
Contact tel/mobile: \_\_\_\_\_ Relationship to child: \_\_\_\_\_

## Activity restrictions:

I have read and understood the list of activities provided at the Kingswood camps and am happy for my child to take part

If you are not happy for your child to take part, please include your reasons below:  
\_\_\_\_\_

In the event of an accident I give permission for my child to be given medical assistance

Parent/Guardian/Carer: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: DD / MM / YY

For office use only: Contact details verified and entered onto system.

Signature: \_\_\_\_\_ Date: DD / MM / YY

## International letter of consent

### Letter of consent to travel

Please note if your child is travelling from overseas you will need to print and complete this form. Your child must bring this form with them to hand to the immigration officer when they enter the UK. Please put it together with your child's passport, travel documents and Campequette's booking confirmation – failure to include this form with your child's passport when they travel may mean that they will be unable to enter the UK.

Veuillez noter que si votre enfant voyage de l'étranger, il vous faudra remplir ce formulaire. Votre enfant doit absolument l'apporter avec lui pour le montrer à la douane en arrivant en Angleterre. Nous vous prions de le mettre avec le passeport de votre enfant et ses papiers de voyage – si vous manquez d'inclure ce formulaire avec le passeport de votre enfant pour l'arrivée en Angleterre, cela pourra avoir par conséquent qu'on ne lui permet pas d'entrer en Angleterre.

Vi prego di tenere in considerazione, se, un vostro figlio sta viaggiando dall'estero, sarà necessario compilare questo modulo, vostro figlio deve portarlo con se, per poi consegnarlo ad un ufficiale di immigrazione nel momento in cui entrano nel Regno Unito. Vi prego di, mettere insieme al passaporto e gli altri documenti del viaggio - tieni presente che, senza questo modulo, vostro figlio potrebbe essere refutato l'ingresso nel Regno Unito.

Sollte Ihr Kind aus dem Ausland einreisen, bitten wir Sie, dieses Formular auszufüllen und bei der Einreise nach England vorzuzeigen. Bitte geben Sie dieses Formular Ihrem Kind zusammen mit den andere notwendigen Reisedokumenten, dem Ausweis/Reisepass sowie der Buchungsbestätigung von Campequette Camps mit. Sollte Ihr Kind dieses Dokument nicht mit sich führen, kann es unter Umständen dazu kommen, dass Ihrem Kind die Einreise nach England verweigert wird.

- **Full name of parent/guardian/carer:** \_\_\_\_\_.
- **Booking ref:** \_\_\_\_\_.
- **Full address of parent/guardian:** \_\_\_\_\_.
- **Parent/guardian telephone number (including country code) at time of child's travel:**  
\_\_\_\_\_.
- **Parent/guardian passport ID number:** \_\_\_\_\_.

I authorise my child (child's name) \_\_\_\_\_ to travel to the UK for the summer camp detailed on their Confirmation of Booking. I have arranged for a Campequette representative, carrying ID to meet my child at the airport/UK border and transport them to the camp.

**IN THE CASE OF QUERIES ON THE DAY OF TRAVEL PLEASE CONTACT OUR TEAM ON THE 24 HOUR EMERGENCY NUMBER: +49 174 639 4865**

Kind Regards,

Team Campequette

# Medical information (individual)

Please complete this form for each of your child(ren) and return to us via email [international.admin@inspiring-learning.com](mailto:international.admin@inspiring-learning.com) or post to **Kingswood House, Alkmaar Way, Norwich, Norfolk, NR6 6BF, UK** after you have made your booking. If any information changes after completion and prior to arrival please notify us immediately. **WE ARE UNABLE TO ACCEPT YOUR CHILD ON CAMP WITHOUT THIS FORM.**

CHILD'S NAME: \_\_\_\_\_

BOOKING REF: KW \_\_\_\_\_ CAMP: \_\_\_\_\_

## Medical details:

Please check the boxes for any of the illnesses/disabilities that your child suffers from, and give details in the space provided below:

Skin problems  Back/joint problems  Chest pains  Headaches  Diabetes  Asthma  Dizzy spells/regular fainting   
Seizures  Hearing loss  Visual impairment  Allergies  Other (please state)

Details: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will your child require medication whilst at camp? Yes  No

If yes, please detail below:

Medication name	Dose	How is it administered?	When must it be taken?

All medications must be handed to our staff upon arrival and will be issued by our onsite welfare teams at appropriate times.

Medication should be clearly labelled with child name and date of birth. If your child is bringing an inhaler or epi pen with them they will be encouraged to carry it with them at all times. Please note that our staff are unable to administer injections.

Please detail any non-prescription drugs (e.g. paracetamol, cough medicine etc) that you **do not want** your child to be administered with, should the need arise: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**YEAR** \_\_\_\_\_

**KINGSWOOD CAMP HEALTH HISTORY FORM**

Pages 1 & 2 to be completed by custodial parent

Pages 3 & 4 to be completed by health care provider

**WE MUST HAVE THIS HEALTH FORM ON FILE BEFORE BOY MAY PARTICIPATE IN ANY CAMP ACTIVITIES**

BEFORE JUNE 1, MAIL TO: KINGSWOOD CAMP, 7101 CLARDEN ROAD, BETHESDA, MD 20814

AFTER JUNE 1, MAIL TO KINGSWOOD CAMP, 949 ROUTE 25C, PIERMONT, NH 03779  
FAX NUMBER AT CAMP IS 603-989-3114

**CAMPER INFORMATION:**

Last name \_\_\_\_\_ First name \_\_\_\_\_

Circle the week numbers of the sessions your son will be attending:

First session weeks 1 2 3 4                      Second session weeks 5 6 7 8

Home address \_\_\_\_\_

Birth date \_\_\_\_\_ Age at camp \_\_\_\_\_

**GUARDIAN INFORMATION: (indicate custodial parent if relevant)**

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Phone: Home \_\_\_\_\_ Business \_\_\_\_\_ Cell \_\_\_\_\_

E-Mail \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Phone: Home \_\_\_\_\_ Business \_\_\_\_\_ Cell \_\_\_\_\_

E-Mail \_\_\_\_\_

If neither parent can be located, name and number of an emergency contact:

\_\_\_\_\_

**PARENT AUTHORIZATION:** Permission to provide treatment or emergency care

I hereby give permission to the medical personnel selected by Kingswood Camp to order X-rays, routine tests, treatment; to release any records necessary for insurance purposes; and to provide the necessary transportation for my child. In the event I cannot be reached in an emergency, I hereby give permission to the physician to secure and administer treatment, including hospitalization, for the boy named on this sheet.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

If your son uses an epinephrine auto-injector or an asthma inhaler, you are required by NH state law to supply written approval of their use. **Signature:** \_\_\_\_\_

**INSURANCE INFORMATION:**

Please attach a photo copy of the Insurance card, FRONT & BACK. Understand that some hospitals in the area will not treat individuals without this hard evidence.

Carrier or plan name: \_\_\_\_\_

Policy or ID number: \_\_\_\_\_

Subscriber's name and date of birth: \_\_\_\_\_

Child's relationship to subscriber: \_\_\_\_\_

**GENERAL HEALTH INFORMATION:**

Are there any mental, physical or emotional health issues we at camp should be aware of? (Chronic disease, bed-wetting, constipation, skin problems, mood disorders. Use extra paper if necessary.

\_\_\_\_\_  
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**PLEASE ATTACH A PHOTOCOPY OF THE CHILD'S COMPLETE IMMUNIZATION RECORD**

Date of last tetanus shot \_\_\_\_\_

**CHILD'S HEALTH CARE PROVIDERS:**

Physician \_\_\_\_\_ Phone \_\_\_\_\_

Dentist \_\_\_\_\_ Phone \_\_\_\_\_

Orthodontist\* \_\_\_\_\_ Phone \_\_\_\_\_

Specialist \_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_ Phone \_\_\_\_\_

- Please note: Local orthodontists are not willing to work on children who are not established patients. We can assist with cutting broken wires to keep a camper comfortable but orthodontic repairs cannot be done at camp.
- For children requiring routine medication administration at camp: If your son will be receiving routine medications at camp, please sign below indicating you have read our medication administration requirements on page four of this form.

**Signature** \_\_\_\_\_

# KINGSWOOD CAMP PHYSICIAN'S EXAMINATION FORM

To be completed by the camper's health care provider

## CAMPER INFORMATION:

Last name \_\_\_\_\_ First name \_\_\_\_\_ DOB \_\_\_\_\_

## PHYSICIAN'S EXAMINATION REPORT:

- You may attach a copy of the physical exam or use the form provided below.
- A full examination is required every two years. However, the physician's signature is required annually to indicate any changes (or no changes) plus any updates in the child's health.

Date of examination \_\_\_\_\_

Blood Pressure \_\_\_\_\_ Weight \_\_\_\_\_ Height \_\_\_\_\_

Medication allergies:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Food or environmental allergies:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Findings or existing conditions:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Dietary restrictions placed on the boy at camp:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Additional information for health care staff at camp:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The above child is able to participate in the Kingswood Camp program with any restrictions noted.

Provider's signature \_\_\_\_\_ Date \_\_\_\_\_

Provider's name (printed) \_\_\_\_\_ Phone \_\_\_\_\_





# Kingswood code of behaviour

Please complete all these forms for each child and return to us via email [international.admin@inspiring-learning.com](mailto:international.admin@inspiring-learning.com) or post after you have made your booking. The forms must be received **NO LATER THAN 10 WEEKS BEFORE ARRIVAL**. If any information changes after completion and prior to arrival please notify us immediately. **WE ARE UNABLE TO ACCEPT YOUR CHILD TO CAMP WITHOUT THESE FORMS.**

**Child's name:** \_\_\_\_\_

**Booking ref:** \_\_\_\_\_ **Camp** \_\_\_\_\_

*We strive to ensure that Kingswood is a very special place, a truly inclusive environment where children of all ages and backgrounds have the opportunity to become part of a wider family and where trust is fostered and rewarded.*

**These details MUST be completed and returned before your child can be accepted at camp!**

Kingswood is about safely having fun, making friends and trying new and positive experiences. Our Code of Behaviour helps ensure that your child has a safe, happy and memorable holiday with Kingswood.

If you have any concerns or are aware of a history of a child being unable to comply with the points raised in our Code of Behaviour then we should be contacted immediately. We will carefully consider matters and advise on whether we feel the camp is an appropriate holiday choice with particular reference to such considerations as access, successful participation and health and safety.

For the safety and well-being of all guests at camp, we reserve the right to invoke Clause 6.5 of our Booking Conditions should any guest refuse to adhere to this Code of Behaviour. *"We reserve the right to decline to accept or cancel any Booking or exclude any Child at any time prior to or during the Holiday if in Our Reasonable opinion the behaviour of that Child is or may be disruptive, dangerous, annoying, or incompatible with the general enjoyment of other visitors."*

**Children need to understand the standards of behaviour we expect. Please discuss this Code of Behaviour with them and ask them to sign their name to show they understand and agree to the rules.**

## Code of Behaviour

### **At Camp:**

- Bullying is not allowed. This includes name-calling, fighting, telling lies about someone, not letting someone take part in a game or treating someone differently because of who they are. Bullying can take many forms including (but not restricted to): physical assault, teasing, making threats, name calling and cyberbullying - bullying via mobile phone or online (e.g. email, social networks and instant messenger). It is intended to hurt someone either physically or emotionally often aimed at certain groups, eg because of race, religion, gender or sexual orientation. Kingswood will not accept any behaviour of this type for students or leaders. This behaviour may lead to being asked to leave the centre.
- Do not use threatening behaviour, swear or use insulting language. Everyone should be friendly and polite to each other.
- Do not deliberately damage the property of Kingswood Camps or other guests. If you break something by accident tell a Camp Coach as soon as you can.
- Do not leave the camp without a Camp Coach, unless you have been given permission.
- Do not smoke, drink alcohol or take illegal drugs.
- Do not take things that don't belong to you.
- Do not have inappropriate relationships with other guests.
- Always tell a camp coach if you are upset about something, are worried about someone or need help with something.
- Do not use the internet to look at or post inappropriate or offensive content.

### **In the Dormitory:**

- Please keep your room clean and tidy at all times.
- Do not eat or drink in the dormitory, except water.
- Do not enter a dormitory if it is not yours, even if you have been invited.
- Do not use spray deodorant or hairspray in your bedroom. Only use it in the shower room.
- Do not leave your dormitory after lights-out, unless you need to use the bathroom, you need help from a Camp Coach or the fire alarm sounds.

### **Mobile Phones (if you are allowed to take one to camp\*)**

- Do not use your phone in the dormitory.
- Do not use your phone during activities.
- Do not use your phone during meal times.
- Do not take photographs/videos of other campers or staff unless you have their permission.
- Do not use your phone to look at or post inappropriate or offensive content.

\*We are unable to monitor your child's use of their phone at all times, and as such we are unable to police what content is being accessed or services used. Your decision on whether to allow your child to take a phone to Camp must be based on your trust in their ability to follow these rules.

**Breaking the rules may mean we have to contact your parents or guardian. In serious cases we may have to end your holiday and send you home.**

**Parent/Guardian/Carer:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Child's name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Transport

Please complete all these forms for each child and return to us via email [international.admin@inspiring-learning.com](mailto:international.admin@inspiring-learning.com) or post after you have made your booking. The forms must be received **NO LATER THAN 10 WEEKS BEFORE ARRIVAL**. If any information changes after completion and prior to arrival please notify us immediately. **WE ARE UNABLE TO ACCEPT YOUR CHILD TO CAMP WITHOUT THESE FORMS.**

**Child's name:** \_\_\_\_\_

**Booking ref:** \_\_\_\_\_ **Camp** \_\_\_\_\_

## Emergency travel Day Contact

Kingswood Camps may need to contact you with important information regarding transport, excursions and welfare forms relating to your child's holiday via Email, SMS and other electronic means. If you do not wish to receive such communications, please tick the box

Also, if you would like to receive special offers and promotions via Email, SMS and other electronic means, please tick the box

## THIS FORM MUST BE COMPLETED AND RETURNED TO ENSURE WE CAN ACCOMMODATE YOUR TRANSPORT REQUIREMENTS

It's important we have your child's arrival and departure details as early as possible so please use this form to let us know whether you'll be bringing your child to camp or whether you'd like to take advantage of our escorted travel services. Please be aware that transport places are limited. For all of our escorted transport routes and timings please see our website.

Name of person transporting child: \_\_\_\_\_

Emergency mobile contact number for transport day: \_\_\_\_\_

I'm going to take my child to camp and pick them up

For Sunday arrivals and departures please arrive at camp between 3-5pm and collect your child between 9-11am. For Mini breaks commencing or departing on a Wednesday, please arrive between 1-2pm and collect your child by 1-2pm.

I'd like to use your escorted transport service. I understand children are never left unattended.

All routes and timings are subject to minimum numbers and change but we'll let you know a week before camp if this happens.

Your pick-up point: \_\_\_\_\_ Your drop-off point: \_\_\_\_\_

## Flight details (if your child requires a transfer from the airport)

Please remember that all flight arrival and departure times must be between the times specified on our transport route pages, please check this if you are unsure. If your flight arrival/departure or check in time is outside of these hours you will need to make your own arrangements for your child to be escorted to the airport. Please contact us for details. Please note we cannot check your child in for a later flight and leave them unattended at the airport.

### To Camp (Sundays only)

Flight arrival date: \_\_\_\_\_

*Please ensure this is within our operating times as shown in our welcome guide.*

Flight arrival time: \_\_\_\_\_ Arrival airport: \_\_\_\_\_

Terminal: \_\_\_\_\_ Airline: \_\_\_\_\_

Flight number: \_\_\_\_\_ flying from: \_\_\_\_\_

### From Camp (Sundays only)

Flight arrival date: \_\_\_\_\_

*Please ensure this is within our operating times as shown in our welcome guide.*

Flight departure time: \_\_\_\_\_ Departure airport: \_\_\_\_\_

Terminal: \_\_\_\_\_ Airline: \_\_\_\_\_

Flight number: \_\_\_\_\_ flying from: \_\_\_\_\_

Delayed flights: Our transport staff are in contact with our office by mobile and can deal with any delays. All you need to do is contact our Camp Specialist on Sundays between 9am and 6pm UK time. If there are any delays or problems with a departure we will contact you on the number provided. Please ensure that we have your own holiday contact details should you be away at the same time as your child. Any flight delays or missed departures will be subject to additional charges.

**Parent/Guardian/Carer:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

For office use only: Contact details verified and entered onto system

Signature: \_\_\_\_\_ Date \_\_\_\_\_

# What to pack

We recommend you pack the following for a week's stay\*:

- Jeans or trousers
- Underwear
- Shorts
- T-shirts
- Jumpers or sweatshirts
- Suncream
- Anorak or waterproof jacket
- Trainers
- Old shoes
- Socks
- Dressing gown
- Night clothes suitable for the dormitories
- Tracksuit or similar
- Slippers
- Towel
- Wash bag with soap, flannel, toothpaste, toothbrush, deodorant (non-aerosol only) and brush
- Plastic bag for dirty clothes
- A smarter outfit for the weekly disco and camp review
- Swimming things (including extra towel) for Isle of Wight, Grosvenor Hall, West Runton and Overstrand Hall (subject to availability).

## Watersports

### Please also bring:

- Additional towel
- Wet socks or old trainers
- Swimming costumes

## Mobile phone policy

Your child is welcome to bring their mobile with them but we recommend you make sure this is insured as our policy doesn't cover mobile phones. We are unable to accept any responsibility for mobile phones and have clear policies on their use, in particular that they may not be used during activities, meal times or after children have retired for the night or by other children.

## Please don't bring these items

Expensive designer trainers and clothing, MP3 players, tablets, too much money, games consoles, skateboards, pen knives, lighters and matches, food (your child will get plenty at camp!), expensive cameras, stereos, aerosols (e.g deodorants, hairspray) and torches.

## Lost and found

Kingswood accepts no responsibility for guests' items left on camp. When contacted, we will however, make every effort to locate lost items and return them to you subject to a postage and packaging charge.

**We strongly recommend you purchase a Kingswood t-shirts or camp kit whilst on camp. You might want to also include this packing list with your child's things – we find it helps them remember what they've packed at the end of their stay. Please make sure all personal items are labelled with the child's name.**



**Parental consent form  
for the use of photos and videos of children**

I/we, (name(s)).....the parent(s)/guardian(s) of:

(child's full name).....

(child's full name).....

(child's full name).....

hereby give(s) Inspiring Learning permission to use any still and/or moving image being video footage, photographs and/or audio footage depicting my/our children named above,

taken by (name of photographer) .....

on behalf of Inspiring Learning, on (date).....

at (place).....

for any of the following uses:

- Print and digital advertisements, promotional materials marketing collateral, or any other use such as for training, educational or publicity purposes

The above consents will apply throughout the world. Please refer to our photography policy overleaf for more information.

Signed..... Date.....

Signed..... Date.....

Address.....

.....

## Photography policy

### 1. Consent and permission

On occasions where an external photographer has been appointed by Inspiring Learning to visit one of our centres, hotels or tour locations, we will require the parental consent form to be completed by the parent(s)/guardian(s) of the young people who may be included in the photo shoot.

It is the joint responsibility of the party leader and Inspiring Learning to obtain permission from parent(s)/guardian(s) for children to be photographed.

Before taking a photograph or video of a group, the photographer and Inspiring Learning representative will ask the party leader if permission has been obtained for all children in the group. The party leader should notify the photographer and Inspiring Learning representative at this point if any of the children cannot be included for any reason.

A party leader, child, parent or guardian may request that images may be removed from our photo library at any time. The photograph will be removed from any online platform (e.g. website) and will not be used in future printed materials.

### 2. Photographers and devices

Only the designated photographer is permitted to take photographs of the children with the consent of the party leader. Under no circumstances will Inspiring Learning staff take photographs or videos using personal cameras or mobile devices.

### 3. Appropriateness of images

Children will not be singled out for photographs and we will not photograph a child who appears to be in distress. Photographs will only be taken where children are appropriately dressed for their activity. If photographs are taken during swimming activities, children will only be photographed from the shoulders up.

### 4. Identification of subjects

We will not disclose the identity of any children who are photographed. Full names of children will not be published alongside their photographs.

### 5. Distribution

Photographs taken by our official photographers may be used in print and digital advertisements, promotional materials, marketing collateral, or any other use such as for training, educational or publicity purposes.

### 6. Social media

Our social media photography and video policy is available to download from [kingswood.co.uk](http://kingswood.co.uk)